

# Deane Center

*for the Performing Arts*

## **Deane Center Rental Supplement**

*For use with receptions and larger entertainment events where alcohol may be served.*

### **1. Facility Review and Acknowledgment**

As consideration for using the facility, the applicant confirms that they have reviewed the space to be utilized within the Deane Center. The applicant acknowledges that the facility meets or exceeds their expectations and that no hazards have been identified.

### **2. Indemnification Agreement**

In further consideration for the use and occupancy of the premises, the applicant agrees to indemnify and hold harmless the Deane Center from any loss, cost, or claims made by the applicant, their guests, patrons, or the public for any loss, theft, or damage to personal property occurring on Deane Center property during the rental period.

### **3. Alcoholic Beverage Responsibility**

If alcoholic beverages are present or served as part of the rental, they are the sole responsibility of the applicant and/or any vendor contracted by the applicant. Deane Center employees are not involved in the purchase, sale, monitoring, or dispensing of such beverages. The applicant agrees to take full responsibility for any injuries or damages arising out of the use of alcohol and agrees to indemnify and hold harmless the Deane Center of the Performing Arts.

### **4. Insurance Requirements for Alcohol Service**

If alcohol is served as part of the rental, the applicant (if not contracting with a licensed vendor) must present a certificate of insurance to the Deane Center before the event. The certificate must list the Deane Center as an additional insured party and cover the dates and times of the rental period. *(Note: This may be covered through the applicant's homeowner's insurance.)*

### **List the Catering License under which alcohol is being served:**

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A) If alcohol is dispensed (but not sold) as part of a reception, the minimum insurance requirements are:

- General liability and personal injury coverage: \$500,000 per occurrence.

5. B) If alcohol is sold as part of the event, the minimum insurance requirements are:

- General liability and personal injury coverage: \$1,000,000 per occurrence, \$2,000,000 in the aggregate.

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- If the applicant's employees are providing the alcohol service, workers' compensation certificates must be attached to the liability certificate.

**6. Condition of Rental Space**

The applicant agrees to surrender the rental space in the same condition as it was received, with the exception of ordinary wear and tear. If the carpet is stained beyond normal wear, a charge may be applied for shampooing. The applicant also acknowledges that the rental space cannot be sublet without prior approval from Deane Center management.

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**Applicant:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Deane Center:** \_\_\_\_\_ **Date:** \_\_\_\_\_